

## Harassment / Bullying Complaint

Harassment / bullying of any type has no place in the school building, on school grounds, or at school sponsored functions. Harassment may include but is not limited to sexual harassment, racial harassment or harassment because of physical condition or disability. It may also include but is not limited to hostile, demeaning, or intimidating behavior or conversation. Bullying is defined as the act of one or more individuals intimidating one or more individuals through verbal, physical, mental, or written interactions.

Rugby Jr. / Sr. High School maintains a firm policy prohibiting all forms of harassment. All persons are to be treated with respect and dignity. Harassment will not be tolerated and will be grounds for disciplinary action up to and including suspension or expulsion of students, and termination for employees.

Complainant \_\_\_\_\_

Date of Alleged Incident(s) \_\_\_\_\_

Name of person(s) you believed harassed you \_\_\_\_\_

List any witnesses that were present:

\_\_\_\_\_  
\_\_\_\_\_

Where did the incident(s) occur?

\_\_\_\_\_  
\_\_\_\_\_

Describe the incident(s) as clearly as possible, including such things as: what force, if any, was used; any verbal statements (i.e., threats, requests, demands, etc.); what, if any, physical contact was involved; what did you do to avoid the situation, etc. (Attach additional pages if necessary.)

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This complaint is filed based on my honest belief that \_\_\_\_\_ has harassed me. I hereby certify that the information I have provided in this complaint is true, correct and complete to the best of my knowledge and belief.

\_\_\_\_\_  
Complainant Signature

\_\_\_\_\_  
Date

Received by: \_\_\_\_\_

\_\_\_\_\_